Call to Order: 12:04 pm


Acceptance of Minutes of March 13, 2020 tabled

Additions to the Agenda: Annual Membership Meeting and Childcare Reimbursement

New Business: None

Old Business

COVID-19 - Staffing pieces discussed, current discussion surrounding Residential life and students retrieving personal items from on-campus housing. Discussion of the possibility that university buildings may be taken over for use as hospitals if needed. If Windham and Rockville become overwhelmed – the state may look to utilize the university. Discussions held on how to deal with students stuck on-campus. State operations in responses to COVID-19 discussed. Discussions with labor relations will need to take place regarding what happens in the event an employee gets sick. Possibility of ARMY Cores set-up discussed. COVID Nose Swab testing – only tested 4,500 out of 3 million in CT. There have been Asian complaints of racist-related incidents occurring in response to COVID-19. Asian/Asian American phobia discussion took place. Timecard Codes and Payroll discussed.

SEBAC on COVID-19 – The current focus is getting people out of the workplace and working from home. Issues raised included PTE being provided to people who have direct contact in their employment and Comp Time for employees who are commuting to campus. Who should be working from home and who should not be has been a focus of discussion, as people not usually included in the emergency response team have been reporting to work and taking on emergency response roles given the COVID-19 situation.

Unionist of the Year: President’s Award – Nominations were made, and candidates were discussed.

Executive Board Annual Reports – Must be submitted to the President by April 3 and include a paragraph on what I worked on this year and committee involvement.

Classification Project Update - This has not been a primary focus over the last 2 weeks as priorities have shifted. Regarding Longevity, it was requested that HR go forward with Longevity as it lives in Legacy until a later date for the time being.

Reports:

Officer Reports:
**K. Fischer:** Discussed extending UCPEA Staff contracts by 1 year.

*A motion was made by K. Fischer to extend the current UCPEA Staff Contracts for one year and it was seconded K. Best – motion passed.*

**M. Decozio-Wiley:** Final Budget 20-21 draft, UCPEA operation cost and staffing reductions in budget discussed. Heading into second year of building lease. Financial Warrior presentation, Merrill lynch workshop rescheduling and video conference discussed.

**K. Best** – April Wire in progress.

**D. Hardaway:** Social Justice Committee meet and greet cancelled; committee has been keeping up via email.

**R. Marcellino:** Steward meeting and workshops cancelled.

**A. Rola:** There has been a blanket cancellation on all Professional Development as conferences are either being cancelled or pushed out to later dates. Some hotels are not refunding money even based on these extenuating circumstances. Each member will be individually emailed concerning their reward.

**J. Morenus:** Childcare Reimbursement Committee is working on confirming and verifying supporting documentation that is required to iron out incomplete application issues. the annual meeting and UCPEA fair are set for May 6 and will likely be cancelled. UCPEA must have a membership meeting in the month of May per constitution and bylaws; this may need to be done virtually.

**K. Best:** Adobe User Licenses to Faculty, Staff and Students are free through the end of May.

**UCPEA Staff Reports:**

**E. Sullivan:** Concerning the Evaluation Workshop, a presentation is being put together to give out to the membership. Discussed contract end-dated employees, rotating schedules, and getting people out of the workplace. Discussed ITS issue with OIE and admissions. UCPEA Staff are currently trying to get video conferencing up and running, but webcams are currently sold out and unavailable. Roslyn Swift is currently the only UCPEA Staff with a camera.

**L. Jenkelunas:** Currently working with individuals to determine whether or not they have to physically be at work. Did not go to arbitration scheduled for last Tuesday. Reported working on additional unresolved cases.

Adjournment: 1:42 pm

Next Meeting
April 7, 2020
Teleconference